

## **Agenda for a meeting of the Bradford and Airedale Health and Wellbeing Board to be held on Tuesday, 26 November 2019 at 10.00 am in Committee Room 1 - City Hall, Bradford**

Dear Member

You are requested to attend this meeting of the Bradford and Airedale Health and Wellbeing Board.

The membership of the Board and the agenda for the meeting is set out overleaf.

Yours sincerely

P Akhtar

City Solicitor

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

### **From:**

Parveen Akhtar  
City Solicitor  
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### **To:**

<b>MEMBER</b>	<b>REPRESENTING</b>
Councillor Susan Hinchcliffe	Leader of Bradford Metropolitan District Council (Chair)
Councillor Sarah Ferriby	Healthy People and Places Portfolio
Councillor Robert Hargreaves	Bradford Metropolitan District Council
Kersten England	Chief Executive of Bradford Metropolitan District Council
Helen Hirst	Bradford City, Bradford Districts and Airedale, Wharfedale and Craven Clinical Commissioning Groups
Louise Auger	Head of Operations and Delivery for West Yorkshire (NHS England)
Sarah Muckle	Director of Public Health
Bev Maybury	Strategic Director Health and Wellbeing
Steve Hartley	Strategic Director, Place
Brendan Brown	Chief Executive of Airedale NHS Foundation Trust
Dr Richard Haddad	Member from the GP Community
Geraldine Howley	Group Chief Executive, InCommunities Group Ltd
Dr Andy Withers	Bradford Districts Clinical Commissioning Group
Dr James Thomas	Airedale, Wharfedale and Craven Clinical Commissioning Group
Dr Sohail Abbas	Bradford City Clinical Commissioning Group (Deputy Chair)
Brent Kilmurray	Chief Executive of Bradford District Care NHS Foundation Trust
Neil Bolton-Heaton	HealthWatch Bradford and District
Kim Shutler	Bradford Assembly representing the Voluntary and Community Sector
Osman Khan	Chief Superintendent Bradford District, West Yorkshire Police
Ben Bush	District Commander, West Yorkshire Fire and Rescue Service
John Holden	Bradford Teaching Hospitals NHS Foundation Trust
Mark Douglas	Strategic Director, Children's Services

## **A. PROCEDURAL ITEMS**

### **1. ALTERNATE MEMBERS (Standing Order 34)**

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

## 2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

## 3. MINUTES

**Recommended –**

**That the minutes of the meeting held on 19 September 2019 be signed as a correct record (previously circulated).**

(Fatima Butt – 01274 432227)

## 4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt - 01274 432227)

## **B. BUSINESS ITEMS**

### **5. ALL AGE PREVENTION AND EARLY HELP**

1 - 10

Previous Reference: Minute 6 (2019/20)

Members are reminded that at the Septembers meeting of the Board it was noted that the Early Help and Prevention Project required some additional time for consultation and finalisation of the plans therefore, it was proposed that further discussions take place at the Health and Wellbeing Board Development Session in October 2019 and that the project should be formally discussed at the Health and Wellbeing Board meeting in November 2019.

In accordance with the above the Chief Executive, Bradford Metropolitan District Council will submit **Document “H”** which requests members to:

- agree to support the design principles for Prevention and Early Help across Bradford District. This is a whole system approach that enables effective cross system working for the benefit of communities and those in need of support.
- give agreement to support the progress of a number of work-streams including: the development of a district wide out of hours vulnerability information sharing unit and all age “front door” early help hub.
- agree the final work-stream is a prevention and early help pilot which will be run in the Keighley area of the District.

#### **Recommended-**

**That it is recommended that the Health and Wellbeing Board supports:**

- **the formation of a District wide out-of-hours co-ordinated function.**
- **the formation of a District wide all age “front door” hub.**

- a pilot to be run in the Keighley area with the creation of a locally based all-age Prevention and Early Help Centre which will have 3 related work-streams, Place, People and developing integrated locality services. This will then be evaluated with a view to roll out District wide if successful.
- a commitment to supporting the Early Help and Prevention project.

(Supt Sally Fryer – 01274 376418)

**6. CHAIR'S HIGHLIGHT REPORT - UPDATES ON LOGIC MODELS, INTEGRATION AND CHANGE BOARD AND THE EXECUTIVE COMMISSIONING BOARD**

11 - 62

Previous Reference: Minute 4 (2019/20)

The Chair's Highlight report (**Document "H"**) includes an update on:

- data in the logic models which measures the Joint Health and Wellbeing Strategy. It provides information on three measures which have been updated (suicide rate, smoking rate and IAPT (improving access to psychological therapies) recovery rate).
- Executive Commissioning Board and the Integration and Change Board covering the September and October meetings.

**Recommended-**

- (1) That the Executive Commissioning Board and the Integration and Change Board updates be noted.**
- (2) That the Board further discuss the progress made against the logic models and consider the allocations of any actions as necessary.**

(Sadia Hussain – 01274 435872)